



**SOUTH EASTERN KENYA UNIVERSITY**  
**OFFICE OF THE DIRECTOR**  
**BOARD OF POSTGRADUATE STUDIES**  
**POSTGRADUATE SUPERVISION- TRACKING RECORD**

**OFFICE OF THE DEPUTY**  
**VICE CHANCELLOR**  
 ACADEMIC, RESEARCH & STUDENT  
 AFFAIRS  
 SOUTH EASTERN KENYA UNIVERSITY  
 P. O. Box 170-90200,  
 KITUI - KENYA

*Zusys*

NAME OF STUDENT \_\_\_\_\_

REG. NO. : \_\_\_\_\_

PROGRAM: \_\_\_\_\_  
 (E.g. Masters or Ph.D.)

SCHOOL: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

NAME OF SUPERVISOR: \_\_\_\_\_

THESES:  PROJECT:

Date work submitted to the supervisor	Date student met with the supervisor	Subject discussed e.g. title, concept, chapter 1, proposal draft, field work/lab work etc.)	Feedback given e.g. revise chapter 1	Signature of student	Signature of supervisor	Remarks (if any)

**NOTE:**

1. To be filled in duplicate; a copy to be retained by the Supervisor(s) and a copy to be retained by the Student.
2. The postgraduate student(s) should produce the tracking tools for signing during each supervision meeting.
3. The supervisor(s) to meet student(s) under their supervision at least once a month.
4. The student should attach a copy of the supervisors' tracking tool to the Progress Report and submit to Board of Postgraduate Studies through the Chairperson of Department and Dean of School at the end of each semester.

HEAD OF DEPARTMENT'S NAME : \_\_\_\_\_ DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

DEAN OF SCHOOL'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_