



SOUTH EASTERN KENYA UNIVERSITY

BOARD OF POSTGRADUATE STUDIES

Progress Report for Postgraduate Students

This report is to ensure that candidates continue to be on track to complete their thesis/dissertation within the set timeframe. It should be completed promptly – at 3 months interval for full-time and 6 months interval for part-time thesis students and 10th week of final semester for project students.

SECTION A

To be completed by the student

(I)

Name:		Student Reg. No:	
Department:		School:	
Date Research Proposal was approved by School.		Ethics application number (If applicable)	
Email Address:		Cellphone No:	
Enrolment Status:	Full-time	Scholarship (Name of sponsor if applicable)	
	Part-time		

(II) DEGREE PROGRAMME: _____

(III) TITLE OF THESIS/DISSERTATION: _____

(IV) NAMES OF SUPERVISOR(S):

-
- 1) .
 - 2) .
-

(V) Description of the study

[Briefly state the purpose and objectives of your study.]

(VI) Progress to date

[Say, in maximum two paragraphs, what you have achieved thus far, indicating percentage of work covered so done.]

(VII) Give the work plan for the next 3 months (full-time students), 6 months (part-time students)

Candidate's signature: _____ Date: _____

SECTION B

To be completed by the main supervisor

Comments by the supervisor

Supervisor's signature: _____ Date: _____

SECTION C

To be completed by the Head of Department

Comments by Head of Department

Head of Department's signature: _____ Date: _____

SECTION D

To be completed by the Dean of the School

Comments by the Dean of School

Dean of School's signature: _____ Date: _____

SECTION E

To be actioned by the Director, Board of Postgraduate Studies

- | | |
|---|-------------|
| I. <input type="checkbox"/> Acknowledge Receipt to student | Date: _____ |
| II. <input type="checkbox"/> Acknowledge Receipt to supervisor | Date: _____ |
| III. <input type="checkbox"/> Original to Board of Postgraduate Studies | Date: _____ |
| IV. <input type="checkbox"/> If on scholarship in Section A, copy to Sponsor. | Date: _____ |
| V. <input type="checkbox"/> A Report to the Board of Postgraduate Studies. | Date: _____ |

APPROVED FOR USE:

VICE-CHANCELLOR	_____
SIGNATURE	_____
DATE	_____