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# SOUTH EASTERN KENYA UNIVERSITY

P.O BOX 170-90200  
KITUI

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QUOTATION NAME: **TUCK SHOP**

Submission deadline): **26<sup>th</sup> August, 2024**

Time of Submission (deadline): **10:00 AM**

SUBMISSION OF PROPOSAL: Tender Box at the Procurement Box in Main Campus-Kwa  
Vonza



NAME OF SUPPLIER: \_\_\_\_\_

STAMP: \_\_\_\_\_

SHOP NUMBER APPLIED FOR: .....

LOCATION.....

## **PRELIMINARY**

The University invites interested students to apply for tuck shops. The successful tenants will be responsible for his/her own utility bills i.e. electricity and water.

## **PART A – MANDATORY REQUIREMENTS**

S/NO	PARTICULARS	
<b>1.</b>	<b>COMPANY DETAILS</b>	
a)	Company Name/ Applicant Name	
b)	Name of the Director	
c)	Contact Number and Email address	
<b>2.</b>	<b>MANDATORY REQUIREMENTS</b>	<b>PROVIDED (YES/NO)</b>
a)	Registration No.(attach copy of certificate)	
b)	Student Identification Card No. (attach copy)	
c)	Valid Tax Compliance certificate (attach copy)	
d)	Valid Trade License (attach copy)	
	<b>OVERALL RESPONSE (PASS OR FAIL)</b>	

*A bidder MUST have all the requirements in Part A to proceed to the next stage of evaluation.*

*A bidder MUST be a student in good standing to be eligible to apply.*

## **PART B – FINANCIAL (60 Marks)**

- a) The University's reserve rental amounts (minimum rent payable) is Ksh.4, 000.00 per month however applicants may offer to pay higher amounts above the minimum rent payable. If an applicant will be scored on the basis of the rent they offer with those offering to pay the highest rent being scored the full **30 marks**. Example if in stage two the overall highest rent offered for a tuck shop is Ksh. 5,000.00, the applicant will be scored 30 marks under Part B the other applicants will then be ranked on the basis of the highest offer. (**Maximum 30 marks**)
- b) Bank statement showing a bank balance of at least or any other evidence of financing of equivalent amount totaling to KES 50,000.00 or any other proof of financing (**Maximum 30 marks**)
- c) Attach business proposal you intend to do (**Maximum 20 marks**)

*A bidder must get more than 50% to be awarded the shop*

## **COMMITMENT TO ABIDE TO RULES AND REGULATIONS**

I/We the undersigned commit ourselves to abide to the rules and regulations which may from time to time be put in place to govern the operation of businesses in the University.

We further commit ourselves to carry out legal businesses and will not sell anything contrary to the rules and regulations such as any form of drugs or anything that is contrary to the University rules.

Name: ..... Sign: .....

Official Rubber stamp .....