



SOUTH EASTERN KENYA UNIVERSITY

P.O BOX 170-90200
KITUI

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QUOTATION NAME: **TUCKSHOP APPLICATION FORM**

Date of Submission (deadline): **15th Feb, 2024**

Time of Submission (deadline): **10:00 AM**

SUBMISSION OF PROPOSAL: Tender Box at the Procurement Box in Main Campus-Kwa Vonza



NAME OF SUPPLIER: _____

STAMP: _____

PART A – MANDATORY REQUIREMENTS (50 Marks)

S/NO	PARTICULARS	
1.	COMPANY DETAILS	PARTICULARS
a	Company Name/ Applicant Name	
b	Contact person	
c	Contact Number and Email address	
2.	REGISTRATION DETAILS	
a	Date of Registration	
b	Registration No.(attach copy of certificate)	
3.	LEGAL REQUIREMENTS	
b	Pin Certificate No. (attach copy)	
c	Tax Compliance certificate (attach copy)	
d	Trade License (attach copy)	
e	Liquor permit or public health for fast food	
4	OWNERSHIP DETAILS	
a	Names of Directors, Gender, Age and % of shares held	1.
		2.
		3.
		4.
		5.
		6.
		7.
b	Name of Managing Director	
5	FINANCIAL STANDING	
a	State the amount to be invested in the business	
6	NATURE OF BUSINESS	
a	Main business to be operated e.g. Fast food, OR li	
b	State any other complementary businesses which you may wish to operate in the tuck-shop	
c	State the time you will operate the shop e.g. 8am-6pm	
d	When do you intent to commence the business?	
	OVERALL RESPONSE	

PART B – FINANCIAL (50 Marks)

The University's reserve rental amounts (minimum rent payable) is Ksh.6,000/= per month however applicants may offer to pay amounts above the minimum rent payable.

In Part B, applicants will be scored on the basis of the rent they offer with those offering to pay the minimum rent (Ksh.6,000/-) being scored zero. Example if the overall highest rent offered for a tuck shop is Ksh. 7,500/-, the applicant will be scored 50marks under Part B the other applicants will then be ranked on the basis of the highest offer.

COMMITMENT TO ABIDE TO RULES AND REGULATIONS

I/We the undersigned commit ourselves to abide to the rules and regulations which may from time to time be put in place to govern the operation of businesses in the University.

We further commit ourselves to carry out legal businesses and will not sell anything contrary to the rules and regulations such as any form of drugs or anything that is contrary to the University rules.

Name:.....

Sign:.....

Official Rubber stamp